BOARD MEETING AGENDA – Wed 17ᵗʰ May 2023 11:30am

Billingshurst Community & Conference Centre

This will be an in-person/virtual MS Teams meeting and will be Chaired on the basis that all participants have read the published papers in advance and have submitted queries regarding previous minutes, any declarations of Interest and questions with the Chief Officer in advance board@healthwatchwestsussex.co.uk

No	Item	Purpose	Time	Lead	Documents
	Part 1 – Public				
1	Apologies				
2	Welcome: Declarations of Interest – Board members are reminded that they have a personal responsibility to declare any interests they may have in items of business under discussion and to know that they may be required to withdraw from the meeting during such discussions.	Information	2 mins	Chair	Full board details
3	Approve minutes of previous meeting	Decision	1 min	Chair	
3.1	Matters arising		1 min		Action Log
4	Board Impact & Performance Report	Information/ Discussion	20 mins	All	
5	Finance & Performance Sub Committee Finance Report, Budget & Risk Register	Information	5 mins	Chair	Internal Reports
6	Feedback from meetings: Health and Wellbeing Board Health Adult Scrutiny Committee Safeguarding Adult Board Comms & Engagement Stroke Task &Finish Pharmaceutical Needs Assessment Development of ICS and Place-based partnerships Regional and National update Other board member insight	Discussion	30 mins	Martin Jeremy Nigel Mark/Kathryn All	Verbal updates
7	Integrated Care System progress:	Information	5 mins		Verbal update
8	Policies and procedures:		5 mins		Verbal update

9	Escalation, insight tracker and learning Log	Discussion	10 mins		Verbal update
10	Elect Chair/Vice Chair for next 12 months			All	
11	Governance Transparency: Hold a register of board members' interests?	Discussion		All	
12	AOB:	Discussion	10 mins	All	
	2023 Board meetings: 23rd August, 15th November				
13	**Part 2: Confidential – Non public**				